

**MINUTES OF SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN
ON WEDNESDAY 13 NOVEMBER 2013 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor Stubbs in the Chair
Councillors J Barnes, R Barnes and Stowe

In attendance:

Ms J Minor, Parish Clerk
Mr R Dyott
PCSO K Stackhouse
Sergeant A Fairhurst
Mr C Pincher MP

PUBLIC FORUM

No questions were raised.

55. APOLOGIES FOR ABSENCE

Councillors Armstrong and Mrs Bennett
District Councillor B Yeates
Ms J Cross, Community Engagement Manager, Swinfen Prison

56. DECLARATIONS OF INTEREST

None declared.

57. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 11 September 2013 (Minute Nos. 39 - 54) as circulated, be approved as a correct record and signed by the Chairman.

58. CHAIRMAN'S ANNOUNCEMENTS

It was noted that Councillor Mrs Bennett was stepping down from her role as a Councillor. Councillor Stubbs wished to thank Councillor Mrs Bennett for all her efforts as she has been a great asset to the Parish Council.

59. HOPWAS QUARRY

PCSO Stackhouse updated Members and stated that Hopwas Quarry was being patrolled every weekend as Sunday seemed to be the busiest day and that two arrests for criminal damage had taken place. It was proposed by Councillor Stubbs, duly seconded and

RESOLVED (1) That an email be sent to CEMEX asking that a meeting be held with Councillor John Barnes and PCSO Stackhouse to pin point the exact areas where security is needed to be installed so that monies can be spent in the right area.

(2) That an item on Hopwas Quarry continue to be included on the next agenda.

60. THE HIGH SPEED RAIL PLANS

Mr R Dyott, Councillor J Barnes and Christopher Pincher MP updated the Parish Council on HS2. Councillor J Barnes informed Members that the HS2 Hybrid Bill was being deposited in Lichfield Library. It was proposed by Councillor J Barnes, duly seconded and

RESOLVED That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

61. SCHEDULE OF PAYMENTS TO DATE

It was proposed by Councillor Stubbs, duly seconded by Councillor J Barnes and

RESOLVED That the schedule of payments to date be received and noted.

62. 2014/2015 BUDGET

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That the Parish Clerk's report detailing actual to date figures for 2014/2015 budget be received and noted.

63. 2014/2015 PRECEPT ON LICHFIELD DISTRICT COUNCIL

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That the level of precept to be declared on Lichfield District Council be £4,600.

64. PURCHASE OF THE CLERK'S MANUAL

It was proposed by Councillor J Barnes, duly seconded by Councillor Stubbs and

RESOLVED That a copy of the Clerk's Manual be purchased.

65. PLANNING DECISION

**PLANNING APPLICATION 13/00902/FUL AND 13/00903/LBC
HORSLEY BROOK FARM, TAMWORTH ROAD, WHITTINGTON HEATH
ERECTION OF A 3 CAR GARAGE WITH GAMES ROOM ABOVE THAT IS ATTACHED TO THE
EXISTING FARMHOUSE WITH A BRICK GARDEN WALL (EXTENSION OF TIME FOR
APPLICATION 10/00845/FUL)**

RESOLVED That the information be received and noted.

**66. PLANNING APPLICATION 13/01094/COU AND 13/01095/LBC – MR MILLER-YARDLEY
INGLEY HILL FARM, TAMWORTH ROAD, WHITTINGTON HEATH
CONVERSION OF REDUNDANT AGRICULTURAL BUILDINGS TO FORM 2 DWELLINGS
AND ASSOCIATED WORKS**

RESOLVED That 'No Objection' be submitted in respect of the above planning application to Lichfield District Council.

67. STAFFORDSHIRE PARISH COUNCILS ASSOCIATION – AUTUMN 2013 GAZETTE

RESOLVED That the information be received and noted.

68. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

69. PARISH CLERK'S SALARY

It was proposed by Councillor Stubbs, duly seconded by Councillor Barnes and

RESOLVED That cheques be drawn in respect of the Parish Clerk's October 2013 (**cheque number 100255**) and November 2013 (**cheque number 100256**) salary, HMRC – December 2013 (**cheque number 100258**), Staffordshire Pension Fund – December 2013 (**cheque number 100257**), HMRC – January 2014 (**cheque number 100260**) and Staffordshire Pension Fund – January 2014 (**cheque number 100259**).

70. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETINGS

RESOLVED That Wednesday 08 January 2014, Wednesday 05 March 2014 and Wednesday 14 May 2014 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meetings.

(The Meeting closed at 8.05 p.m.)

Signed

Dated